



Board Non-Disclosure Policy and Agreement

Introduction

Directors, in service to the organization and the execution of their duties, may be privy to information, which is confidential or sensitive in nature, which is not intended for public disclosure. The purpose of this policy is to set forth guidance for the treatment of confidential or sensitive information in the execution of said duty.

Definition

Confidential information shall include all information or materials which are shared with the Board of Directors before official Board action, discussions of said information, including electronic, and business intelligence. Only that information which has been captured in the official meeting materials shall be disclosed and only once it is released.

Obligations

Directors are expected to hold and maintain all confidential information in the strictest confidence for the sole and exclusive purpose of the execution of his/her duties to the extent provided by law. Directors should make every effort to safeguard this information by limiting access to said information by outside parties.

Time Period

The aforementioned Non-Disclosure Policy shall survive the Director's tenure on the Board of Directors and shall remain in effect until the information is publicly released.

Agreement

I agree to abide by the Non-Disclosure Policy above.

Name *(Please Print)*

Date _____

Signature

Position

Title