# Art and Science of Enrollment Goals 

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## Enrollment Goals and Projections Spreadsheet

|  | 2021-22 |  |  |  | 2022-23 | Enrolled | ATTRITION | Defer, LOA | Est | 20-21 | $3 y-a v g$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Grade | Opening Enrollment | Boys | Girls | Nonbinary | Budget Target | Prev Grade | $3-y r$ avg | or repeat | Total Spaces | New Enrolled | New Enrolled |
| TT | 24 | 11 | 13 |  | 24 | 0 | 4 |  | 24 | 23 | 23 |
| JK | 42 | 20 | 22 |  | 36 | 24 | 7 |  | 16 | 17 | 14 |
| K | 49 | 24 | 25 |  | 48 | 42 | 3 |  | 13 | 21 | 15 |
| 1 | 54 | 26 | 28 |  | 54 | 49 | 6 |  | 8 | 8 | 8 |
| 2 | 51 | 22 | 29 |  | 54 | 54 | 4 |  | 6 | 10 | 8 |
| 3 | 54 | 27 | 27 |  | 54 | 51 | 4 |  | 7 | 13 | 10 |
| 4 | 55 | 32 | 23 |  | 54 | 54 | 7 |  | 4 | 10 | 10 |
|  | 329 | 162 | 167 | 0 | 324 | 274 | 36 | 0 | 78 | 102 | 88 |
| 5 | 65 | 28 | 37 |  | 68 | 55 | 5 |  | 20 | 17 | 14 |
| 6 | 77 | 31 | 46 |  | 76 | 65 | 12 |  | 16 | 11 | 19 |
| 7 | 88 | 39 | 49 |  | 85 | 77 | 7 |  | 20 | 16 | 23 |
| 8 | 101 | 59 | 41 | 1 | 100 | 88 | 12 |  | 19 | 12 | 14 |
|  | 331 | 157 | 173 | 1 | 329 | 285 | 37 | 0 | 75 | 56 | 70 |
| 9 | 124 | 59 | 63 | 2 | 120 | 101 | 9 |  | 31 | 25 | 26 |
| 10 | 117 | 62 | 55 |  | 123 | 124 | 8 |  | 8 | 12 | 8 |
| 11 | 121 | 66 | 55 |  | 122 | 117 | 6 |  | 13 | 8 | 7 |
| 12 | 125 | 69 | 56 |  | 125 | 121 |  |  | 0 | 2 | 2 |
|  | 487 | 256 | 229 | 2 | 490 | 463 | 23 | 0 | 52 | 47 | 43 |
| Totals | 1147 | 575 | 569 | 3 | 1143 |  | 96 | 0 | 205 | 205 | 201 |

## Current Year Opening Enrollment

|  | A | B | c | D | E |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | 2021-22 |  |  |  |
| 2 | Grade | Opening Enrollment | Boys | Girls | Nonbinary |
| 3 | TT | 24 | 11 | 13 |  |
| 4 | JK | 42 | 20 | 22 |  |
| 5 | K | 49 | 24 | 25 |  |
| 6 | 1 | 54 | 26 | 28 |  |
| 7 | 2 | 51 | 22 | 29 |  |
| 8 | 3 | 54 | 27 | 27 |  |
| 9 | 4 | 55 | 32 | 23 |  |
| 10 |  | 329 | 162 | 167 | 0 |
| 11 |  |  |  |  |  |
| 12 | 5 | 65 | 28 | 37 |  |
| 13 | 6 | 77 | 31 | 46 |  |
| 14 | 7 | 88 | 39 | 49 |  |
| 15 | 8 | 101 | 59 | 41 | 1 |
| 16 |  | 331 | 157 | 173 | 1 |
| 17 |  |  |  |  |  |
| 18 | 9 | 124 | 59 | 63 | 2 |
| 19 | 10 | 117 | 62 | 55 |  |
| 20 | 11 | 121 | 66 | 55 |  |
| 21 | 12 | 125 | 69 | 56 |  |
| 22 |  | 487 | 256 | 229 | 2 |
| 23 |  |  |  |  |  |
| 24 | Totals | 1147 | 575 | 569 | 3 |

This is your starting point. Single gender schools and schools that do not track non-binary can omit columns B,C and D.

## Formula to Estimate Spaces to Fill

Est Spaces = Enrollment Target - \# in previous grade $+3 y r$ attrition avg from prev grade

## 48 Target

 -42 \# in previous grade 6If you have deferred admissions, students returning from leaves of absence or students repeating, they get subtracted from the number of spaces.

## +3 (3yr avg attrition)

9 spaces

## Why Use 3-Year Attrition Average?

|  | A | B | C | D | E | F | G | H | I |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Attrition |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  | 3 -year |
| 3 | Grade | $\mathbf{2 0 2 0 - 2 1}$ | $\mathbf{2 0 1 9 - 2 0}$ | $\mathbf{2 0 1 8 - 1 9}$ | $\mathbf{2 0 1 7 - 1 8}$ | $\mathbf{2 0 1 6 - 1 7}$ | $\mathbf{2 0 1 5 - 1 6}$ | $\mathbf{2 0 1 4 - 1 5}$ | TrailingAvg |
| 4 | TT | 2 | 6 | 4 | 3 | 4 | 5 | 4 | 4 |
| 5 | JK | 1 | 12 | 6 | 4 | 5 | 10 | 6 | 7 |
| 6 | K | 4 | 2 | 6 | 2 | 5 | 4 | 6 | 3 |
| 7 | Grade 1 | 4 | 3 | 10 | 4 | 4 | 2 | 2 | 6 |
| 8 | Grade 2 | 6 | 4 | 4 | 3 | 2 | 3 | 3 | 4 |
| 9 | Grade 3 | 4 | 4 | 3 | 5 | 9 | 3 | 4 | 4 |
| 10 | Grade 4 | 2 | 4 | 8 | 10 | 2 | 2 | 7 | 7 |
| 11 | LS Total | $\mathbf{2 3}$ | $\mathbf{3 5}$ | $\mathbf{4 1}$ | $\mathbf{3 1}$ | $\mathbf{3 1}$ | $\mathbf{2 9}$ | $\mathbf{3 2}$ | $\mathbf{3 6}$ |

Using an average smooths out the outlier years and is just a starting point. Once we start to get real-time information, I will replace the average with actual numbers as they will likely be higher or lower than the average.

The spreadsheet should do the work for you

|  | A | B | c | - G | H | , L |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | 2022-23 | 2021-22 | Enrolled | ATTRITION | Est |
| 2 | Grade | Budget Target | Opening Enrollment | Prev Grade | $3-\mathrm{yr}$ avg | Total Spaces |
| 3 | TT | 24 | 24 | 0 | 4 | 24 |
| 4 | JK | 42 | 42 | 24 | 7 | 22 |
| 5 | K | 48 | 49 | 42 | 3 | 13 |
| 6 | 1 | 54 | 54 | 49 | 6 | 8 |
| 7 | 2 | 04 | 51 | 04 | 4 | 6 |
| 8 | 3 | 54 | 54 | 51 | 4 | 7 |
| 9 | 4 | 54 | 55 | 54 | 7 | 4 |
| 10 |  | 330 | 329 | 274 | 36 | 84 |
| 11 |  |  |  |  |  |  |
| 12 | 5 | 68 | 65 | 55 | 5 | 20 |
| 13 | 6 | 76 | 77 | 65 | 12 | 16 |
| 14 | 7 | 85 | 88 | 77 | 7 | 20 |
| 15 | 8 | 100 | 101 | 88 | 12 | 19 |
| 16 |  | 329 | 331 | 285 | 37 | 75 |
| 17 |  |  |  |  |  |  |
| 18 | 9 | 120 | 124 | 101 | 9 | 31 |
| 19 | 10 | 123 | 117 | 124 | 8 | 8 |
| 20 | 11 | 122 | 121 | 117 | 6 | 13 |
| 21 | 12 | 125 | 125 | 121 |  | 0 |
| 22 |  | 490 | 487 | 463 | 23 | 52 |
| 23 |  |  |  |  |  |  |
| 24 | Totals | 1149 | 1147 |  | 96 | 211 |

```
Budget Target - Enrolled Previous
Grade + Attrition = Est Total Spaces
B6-G6+H5=8
54-49+3=8
```


## Are these targets realistic?

|  | A - | B | c 1 | , $\llcorner$ | M | N |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | 2022-23 | 2021-22 | Est | 20-21 | $3 y$-avg |
| 2 | Grade | Budget Target | Opening Enrollment | Total Spaces | New Enrolled | New Enrolled |
| 3 | TT | 24 | 24 | 24 | 23 | 23 |
| 4 | JK | 42 | 42 | 22 | 17 | 14 |
| 5 | K | 48 | 49 | 13 | 21 | 15 |
| 6 | 1 | 54 | 54 | 8 | 8 | 8 |
| 7 | 2 | 54 | 51 | 6 | 10 | 8 |
| 8 | 3 | 54 | 54 | 7 | 13 | 10 |
| 9 | 4 | 54 | 55 | 4 | 10 | 10 |
| 10 |  | 330 | 329 | 84 | 102 | 88 |
| 11 12 | 5 | 68 | 65 | (20) | 17 | 14 |
| 13 | 6 | 76 | 77 | 16 | 11 | 19 |
| 14 | 7 | 85 | 88 | 20 | 16 | 23 |
| 15 | 8 | 100 | 101 | (19) | 12 | 14 |
| 16 |  | 329 | 331 | 75 | 56 | 70 |
| 17 |  |  |  |  |  |  |
| 18 | 9 | 120 | 124 | (31) | 25 | 26 |
| 19 | 10 | 123 | 117 | 8 | 12 | 8 |
| 20 | 11 | 122 | 121 | (13) | 8 | 7 |
| 21 | 12 | 125 | 125 | 0 | 2 | 2 |
| 22 |  | 490 | 487 | 52 | 47 | 43 |
| 23 |  |  |  |  |  |  |
| 24 | Totals | 1149 | 1147 | 211 | 205 | 201 |

Note the red numbers in column L (Est Total Spaces). Compare them to the numbers in columns M and N . Because the number of spaces is higher than the number we enrolled in previous years, it may not be a reasonable target. Look back to see if the enrolled numbers were because that is all the room you had available or if it was because you did not have additional mission appropriate students. If the explanation is the latter, you should adjust your budget target accordingly.

## Where is the Art?

I will use art (or intuition) to adjust budget targets based on whatever information is available to me from data or observation. Some examples include:

- Demographic trends in my area (we are a day school)
- Any obvious trend in the inquiries, applications or historical attrition for a particular grade or division
- The amount of financial aid we have available and for what grades
- Trends in local public schools (how are they handling COVID, are they considering cutting programs, are they overcrowded?)



## Notes for any adjustments due to intuition will be attached to my spreadsheet. Below are a few examples.

| Notes |
| :--- |
|  |
| *International student demand may recover with vaccinations |
| ${ }^{\star}$ If public schools get COVID right, demand may go down |
| *Demographics of the area are favorable. \% of families with school-age |
| kids in top income ranges predicted to go up |

## Spreadsheet to Calculate Net Tuition Revenue

|  | A | B | C | D | E | F | G |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | Opening |  | Gross |  |  |  |
| 2 | Grade | Enroll | Tuition | Tuition | Tuition FA | Net Tuition | Per Student |
|  | TT | 24 | $\$ 21,310$ | $\$ 511,440$ | $\$ 71,824$ | $\$ 439,616$ | $\$ 18,317$ |
| 4 | JK | 42 | $\$ 22,680$ | $\$ 952,560$ | $\$ 119,578$ | $\$ 832,982$ | $\$ 19,833$ |
| 5 | K | 49 | $\$ 28,960$ | $\$ 1,419,040$ | $\$ 184,354$ | $\$ 1,234,686$ | $\$ 25,198$ |
| 6 | 1 | 54 | $\$ 30,470$ | $\$ 1,645,380$ | $\$ 176,888$ | $\$ 1,468,492$ | $\$ 27,194$ |
| 7 | 2 | 51 | $\$ 30,470$ | $\$ 1,553,970$ | $\$ 196,513$ | $\$ 1,357,457$ | $\$ 26,617$ |
| 8 | 3 | 54 | $\$ 30,470$ | $\$ 1,645,380$ | $\$ 280,779$ | $\$ 1,364,601$ | $\$ 25,270$ |
| 9 | 4 | 55 | $\$ 30,470$ | $\$ 1,675,850$ | $\$ 186,710$ | $\$ 1,489,140$ | $\$ 27,075$ |
| 10 |  | 329 |  | $\$ 9,403,620$ | $\$ 1,216,646$ | $\$ 8,186,974$ | $\$ 24,884$ |
| 11 |  |  |  |  |  |  |  |
| 12 | 5 | 65 | $\$ 37,610$ | $\$ 2,444,650$ | $\$ 271,826$ | $\$ 2,172,824$ | $\$ 33,428$ |
| 13 | 6 | 77 | $\$ 37,610$ | $\$ 2,895,970$ | $\$ 342,139$ | $\$ 2,553,831$ | $\$ 33,167$ |
| 14 | 7 | 88 | $\$ 37,610$ | $\$ 3,309,680$ | $\$ 253,182$ | $\$ 3,056,498$ | $\$ 34,733$ |
| 15 | 8 | 101 | $\$ 37,610$ | $\$ 3,798,610$ | $\$ 591,567$ | $\$ 3,207,043$ | $\$ 31,753$ |
| 16 |  | 331 |  | $\$ 12,448,910$ | $\$ 1,458,714$ | $\$ 10,990,196$ | $\$ 33,203$ |
| 17 |  |  |  |  |  |  |  |
| 18 | 9 | 124 | $\$ 38,240$ | $\$ 4,741,760$ | $\$ 516,008$ | $\$ 4,225,752$ | $\$ 34,079$ |
| 19 | 10 | 117 | $\$ 38,240$ | $\$ 4,474,080$ | $\$ 571,204$ | $\$ 3,902,876$ | $\$ 33,358$ |
| 20 | 11 | 121 | $\$ 38,240$ | $\$ 4,627,040$ | $\$ 469,406$ | $\$ 4,157,634$ | $\$ 34,361$ |
| 21 | 12 | 125 | $\$ 38,240$ | $\$ 4,780,000$ | $\$ 397,413$ | $\$ 4,382,587$ | $\$ 35,061$ |
| 22 |  | 487 |  | $\$ 18,622,880$ | $\$ 1,954,031$ | $\$ 16,668,849$ | $\$ 34,228$ |
| 23 |  |  |  |  |  |  |  |
| 24 | Totals | 1147 |  | $\$ 40,475,410$ | $\$ 4,629,391$ | $\$ 35,846,019$ | $\$ 31,252$ |

## Access to Spreadsheet

The spreadsheet contains both an enrollment planning tab and an attrition tab.
https://docs.google.com/spreadsheets/d/1RDoBMfnCQ6Cbi6cQxlw9 q3ZsWBOZ X6KAIKVITUZGIs/edit?usp=sharing

