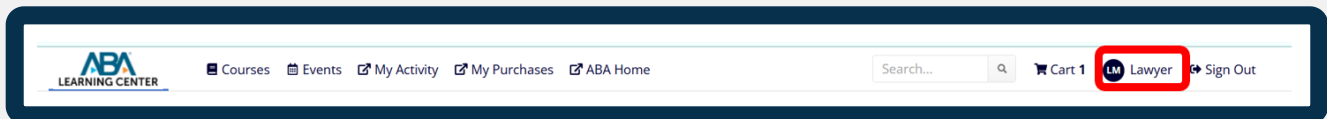


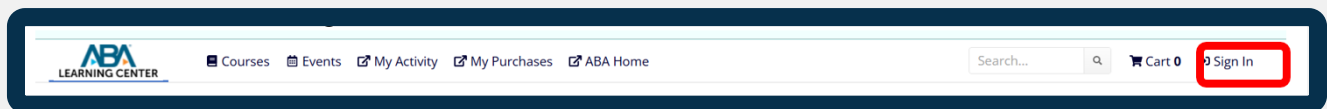
How Do I Access a Program in the ABA Learning Center?

1. Log in to the ABA Learning Center

- Visit the ABA Learning Center at <https://learningcenter.americanbar.org> or the “CLE” link on the top navigation at <https://www.americanbar.org>.
- You can browse the ABA Learning Center without logging in, but you will need to log in to register or access free content.
- If you are logged into americanbar.org, your name will appear at the top right.



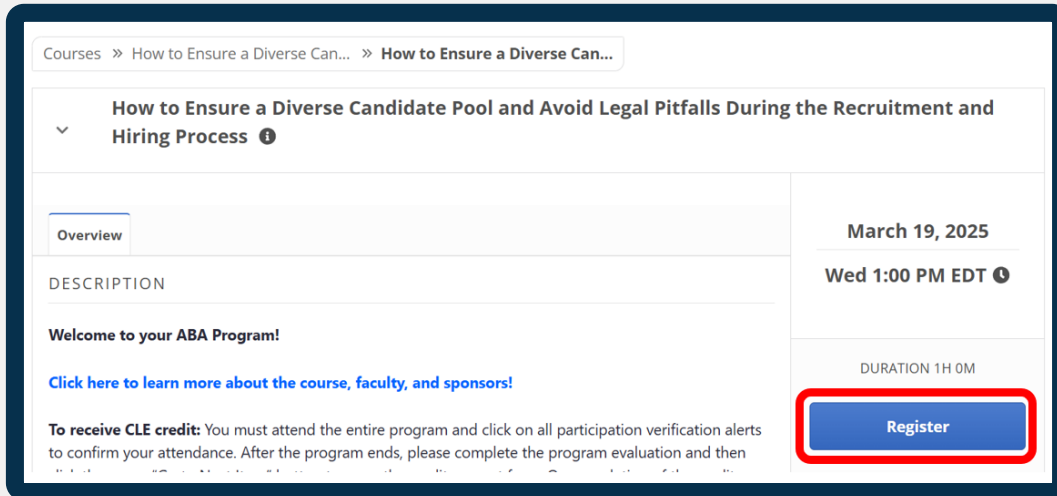
- If you are not logged in, click “Sign In” at the top right and log in using your americanbar.org credentials.



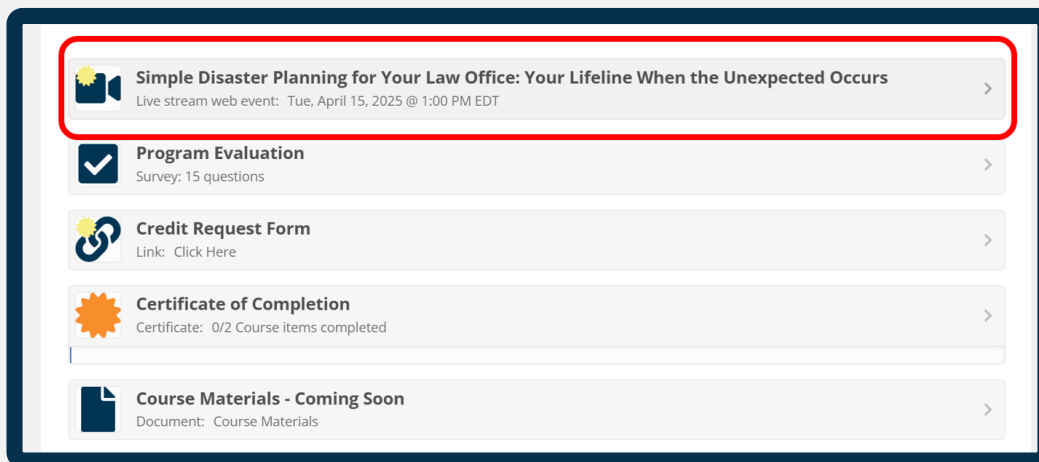
2. Quick Access and Registration for Content that is Free to You

- It is quick and easy to access and register for ABA Member Benefit Library courses, section member benefit courses, or other courses that are free to you.

- For webinars, you may access the program directly on the webinar access page or the course page depending on how you get there.
- If you are accessing via the webinar/webinar access page, just click to register and you are done!



- If you are accessing a webinar through the course page, click “Jump to Course Content” then click the top item in the course content area. You will then be on the webinar page (see above), where you can register (or access the course starting 30 minutes before the webinar).



- For on-demand courses, you do not need to register. At the top of the page, just click “Jump to Course Content.”

Courses » Time Management for Newer L...

Time Management for Newer Lawyers [CC]

60 min. | On Demand | Recorded on January 09, 2024

Free to Members

EVENT DETAILS

About this course

Learn how to increase your effectiveness as a lawyer while reducing your stress level.

[Jump to Course Content](#)

- Next, you can access the course via the top video link. You can also access the course materials right away. The credit request form and certificates will not be available until the course is completed.

Estate Planning In A Virtual World [CC]
>

Presentation: 93 min 40 sec Attendance Verification Prompts

On Demand Course Evaluation
>

Survey: 15 questions

Credit Request Form
>

Link: [Click Here](#)

Certificate of Completion
>

Certificate: 0/2 Course items completed

Course Materials
>

Document: [Download Course Materials](#)

3. Add to Cart and Check Out for Access to Paid Courses

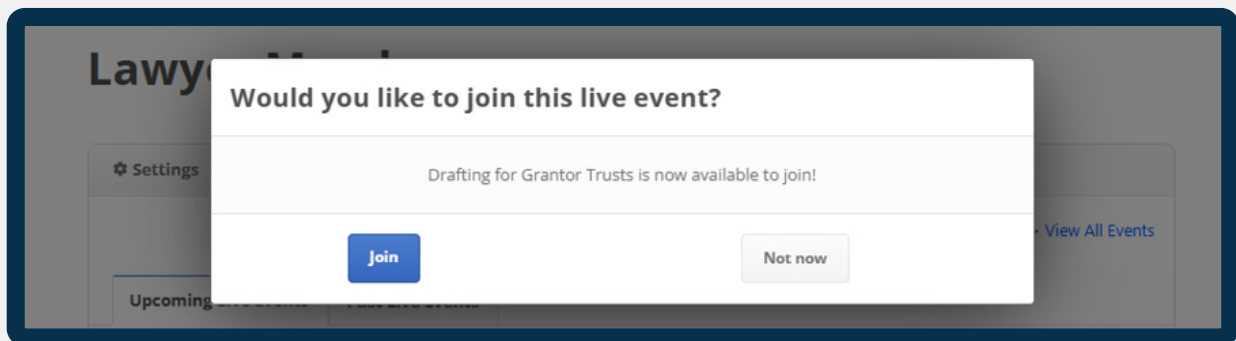
- For courses that require payment, you will be prompted to add to your cart and check out.

\$150.00

Add to Cart

4. How Do I Find a Course I Have Already Started or Registered For?

- There are several ways to access a webinar or on-demand course after registering.
 1. If you are registered for a webinar or live event, the following will appear when you access the ABA Learning Center starting 30 minutes before your scheduled event start time:

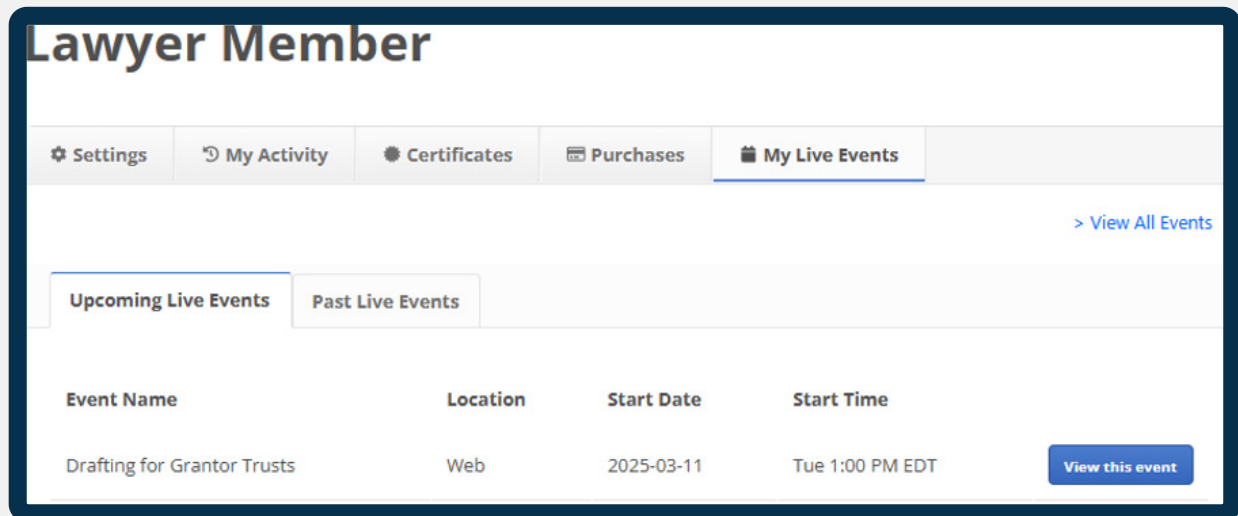


2. You can locate your webinars on the Events tab and both webinar and on-demand courses on the Courses tab. Click on the course, and see “5. How Do I Navigate Within a Course.”
 - a. The Events tab will direct you directly to the webinar player where a button will appear to play the course about 30 minutes before the start time.
 - b. The Course tab will take you to the main course page, where you can click on “Jump to Course Content” to navigate to the different parts of the course (see “5. How Do I Navigate Within a Course”).
3. Visit your ABA Learning Center Profile by clicking on your name at the top right, My Activity, or My Purchases.



On your Learning Center Profile, navigate as follows to locate the course you are looking for.

- a. My Live Events – access to webinars you have registered for
 - Links may provide access to the top course page or individual items within the page including directly to the live webinar player.



- b. My Activity > Purchased Content – access to webinars you have paid for
 - Course-specific links may provide access to the top course page or individual items within the page, including directly to the video player.
 - c. My Activity > Courses – access to “free to you” courses you have started
 - Links may provide access to the top course page or individual items within the page, including directly to the video player.
 4. For webinars, you will receive a confirmation email at the time of registration and a reminder one day before the program. The emails include a link to the webinar player page and an option to add to your calendar (with a link to the webinar player page).
- At this time, direct access to ABA Learning Center courses is not available via My ABA on americanbar.org.

5. How Do I Navigate Within a Course?

Webinar

- For a webinar you have registered for, just navigate to the course as described in “4. How Do I Find a Course I Have Already Started or Registered for?”
- You no longer need a PIN to access a webinar, but you do need to log in to the account you are registered under.

Webinar Description Page

- If you are coming from the Courses tab in the top navigation, you will land on the course description page and click “Jump to Course Content.”

How to Ensure a Diverse Candidate Pool and Avoid Legal Pitfalls During the Recruitment and Hiring Process

60 min Webinar | March 19, 2025 Wednesday 1:00 PM EDT

Free to Members

EVENT DETAILS

About this course

Learn how to recruit and hire top legal talent while ensuring diversity, compliance, and fairness. This webinar provides practical strategies to expand your applicant pool, navigate employment laws, and avoid common hiring pitfalls. Gain insights to enhance your hiring process and reduce legal risks across any practice setting.

Panelist(s)

[Jump to Course Content](#)


- Next, you can access the course via the top video link. You can also access the course materials if they are available. Materials that are not yet available will say “Coming Soon.” The credit request form and certificates will not be available until the course is completed.



How to Ensure a Diverse Candidate Pool and Avoid Legal Pitfalls During the Recruitment and Hiring Process

Live stream web event: Wed, March 19, 2025 @ 1:00 PM EDT

Registered



Program Evaluation

Survey: 15 questions



Credit Request Form

Link: [Click Here](#)



Certificate of Completion

Certificate: 0/2 Course items completed



Course Materials

Document: [Course Materials](#)

Webinar Live Stream Page

- If you are coming from the events tab, “My Live Events” in your profile, or a saved calendar reminder, you will end up on the webinar page.
- If a course is not ready to start, you will see a notice on the right column and the option to add to your calendar.

The screenshot shows the webinar page for the course "How to Ensure a Diverse Candidate Pool and Avoid Legal Pitfalls During the Recruitment and Hiring Process". The page is divided into two main sections. The left section contains the course description, which includes a welcome message, a link to learn more, and instructions on how to receive CLE credit and participate. The right section displays the event date and time (March 19, 2025, Wed 1:00 PM EDT), audio options (Use Your Computer), and the duration (1H 0M). A red box highlights the "Add to Calendar" button and a notice stating: "Notice: A button to join will appear 30 minutes before the specified start time."

- When the course is ready to start, you will see a banner at the top of the screen and a join the webinar button.

The screenshot shows a banner at the top of the screen asking "Would you like to join this live event?". Below the question, it states "Defending Against Guardianship: Protecting Rights and Ensuring Fairness is now available to join!". At the bottom of the banner, there are two buttons: "Join" and "Not now".

On-Demand

- For free courses or on-demand courses you have already registered for, just navigate to the course and click “Jump to Course Content.”

Courses » Time Management for Newer L...

Time Management for Newer Lawyers [CC]

60 min. | On Demand | Recorded on January 09, 2024

Free to Members

EVENT DETAILS

About this course

Learn how to increase your effectiveness as a lawyer while reducing your stress level.

Jump to Course Content

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Estate Planning In A Virtual World [CC]
Presentation: 93 min 40 sec Attendance Verification Prompts

On Demand Course Evaluation
Survey: 15 questions

Credit Request Form
Link: Click Here

Certificate of Completion
Certificate: 0/2 Course items completed

Course Materials
Document: Download Course Materials

6. Additional Tips

- Bookmark the Page:** If you frequently register for ABA’s CLE programs, consider bookmarking the ABA Learning Center at <https://learningcenter.americanbar.org>.
- Check your Email:** For live webinars, you can also find access details in the

confirmation email that is automatically sent when you register for a program.

- **Reach Out for Support:** If you have questions or need assistance, you can email service@americanbar.org or phone (800) 285-2221.