



## **SAFE TABLE PARTICIPATION AND CONFIDENTIALITY AGREEMENT**

By participating in this Safe Table session, you acknowledge and agree to the following terms:

### **1. Purpose of the Safe Table**

This Safe Table session is conducted for the purpose of professional discussion, shared learning, and collaborative review of patient safety, quality, operational, and compliance issues affecting healthcare organizations. The session may include representatives from multiple organizations, including but not limited to healthcare providers, consultants, attorneys, patient safety professionals, and subject matter experts.

### **2. Confidentiality of Discussions**

Participants agree that information shared during the Safe Table session—including presentations, case descriptions, questions, comments, and materials—is confidential and intended solely for the purposes of professional discussion and learning among participants.

Participants agree not to record, reproduce, screenshot, or otherwise distribute the content of the session without the express permission of the session organizer.

### **3. De-Identification of Information**

Cases or examples discussed during the session should not include direct patient identifiers or other information that could reasonably identify a specific patient, provider, organization, or individual unless explicitly permitted by the organizer.

Participants agree to respect the confidentiality of any information shared and to avoid using the information to identify specific patients, staff members, or organizations.

### **4. Limited Use of Information**

Information shared in this session may not be used for litigation, regulatory enforcement, or investigative purposes against any participant or organization discussed. Participants agree that the discussion is intended solely for educational, quality improvement, and patient safety dialogue.

### **5. No Waiver or Assertion of Privilege**

Participation in this Safe Table does not automatically create or waive any legal privilege. Certain information discussed may be subject to legal protections, including attorney-client privilege or protections associated with patient safety activities under the Patient Safety and Quality Improvement Act of 2005. However, participants acknowledge that this Safe Table may include individuals and entities beyond a formal Patient Safety Organization process, and therefore privilege protections may vary.

### **6. Professional Conduct**

Participants agree to engage in respectful and constructive dialogue and to refrain from attributing comments to specific individuals or organizations outside the session.

### **7. Agreement to Terms**

By participating in this Safe Table session, you confirm that you have read and understand this agreement and agree to comply with these terms.