Legal Aspects of Code Administration

Course Outline

Cost: $147, allowing for 120 days of access.

Course Description: This 7-module course, followed by a 90-minute practice examination, is based on the *2017 Legal Aspects Code of Administration (LACA), Building Department Administration- 4th edition, 2015 International Building Code, 2015 International Fire Code, 2015 International Property Maintenance Code, and Human Resources Management for Public and Nonprofit Organizations- 4th Edition*. This course will help familiarize you with the legal aspects of a building department and the duties and responsibilities of a building official. Each module consists of an integrated video presentation, including presentation slides, explanation, examples, and review quizzes. Modules are designed to be 20-60 min. in length.

Course Objectives: This course is designed to prepare you for the *International Code Council's* (ICC) Legal Module (MG) exam, utilizing the *2017 Legal Aspects Code of Administration (LACA) as well as the other references listed above*. This course also serves as a general overview of the legal aspects of various roles in the code enforcement industry and may serve as an update course for those unfamiliar with recent changes to legal interpretations in the modern era.

Texts and Readings: The *2017 Legal Aspects Code of Administration (LACA)* is the primary textbook for this course; however, the content comes from a variety of resources as outlined above. It is highly recommended that you purchase a paper-back copy of these codes, which are available online at www.iccsafe.org. A physical copy of each book can be utilized during the actual exams, which are open book, and serve as valuable references.

Course Outline of Topics:

Module:	Topics:	Readings:	Quiz:	Duration:
1	Code History & Governments	Legal Aspects Chapters 1-5	Y	32 min.
2	Administration, Enforcement, & Laws	Legal Aspects Chapters 6-9	Y	50 min.
3	Civil Action, Negligence & Wrongdoing	Legal Aspects Chapters 10-12	Y	35 min.
4	Discrimination	Legal Aspects Ch 13 & Appendices	Y	43 min.
5	Legislative Administration	2015 IBC, 2015 IFC, & 2015 IPMC	Y	60 min.
6	Human Resources	Human Resources Management for Public and Nonprofit Organizations	Y	31 min.
7	Building Department Administration	Building Department Administration	Y	22 min.
	7 Quizzes *52 Questions, 2 min. each*			104 min.
	Practice Exam	All of the Resources Listed Above		90 min.
	Total Course Hours			**8 hours**

Quizzes and Exams: Each module associated with this course will be followed by an assessment quiz of varying length. A passing score of 75% is required in order to advance to the next module. At the conclusion of the course is a timed practice exam. The exam is similar in length, content, and duration as the actual ICC exams. A passing score of 75% is required in order to obtain a certificate of completion from WC3 for this course. Topics in both the exam and the quizzes may or may not have been covered in the video modules. A thorough reading of the code may be necessary in order to progress through this course.

Expectation of Participants: This course requires that you to watch each training video, complete each quiz, as well as the exam. You are expected to read portions of the applicable code and become familiar with its layout and organization. We recommend 2 hrs. of personal study, for each module. Marking, tabbing, and highlighting in the code book is <u>highly</u> recommended. We have layout out a plan and method to help you learn the material, but it's up to you to put in the work necessary for you to mater the material. You can progress through this course at your own pace; however, you only have access for 120 days.

Continuing Education Credits: Completion of this course results in **0.8 CEU's** being provided by ICC, as West Coast Code Consultants is a Preferred Provider.

Instructors:

Todd Snider, PE, SE has experience as both a design engineer, as well as a lead commercial plan reviewer, specializing in large complex commercial projects. Todd is the Regional Manager of the Utah region, supervising a large staff of plans examiners. He has performed plan reviews for thousands of projects throughout the western United States. Todd is a licensed structural engineer, has a Master's degree in Structural Engineering, and maintains ICC Certifications as a commercial building, mechanical, energy, and accessibility plans examiner. Todd teaches code classes in several states on a variety of topics.

George Williams, MCP, CBO is the Director of WC3 Academy, but primarily identifies as a commercial plans examiner and building inspector. He has been a building inspector since 2005, has a masters degree in construction management, and has been ICC Master Code Professional since 2009. George has been instrumental in the start-up of multiple building departments including the adoption of codes, implementation of permit processes, development of policies and procedures, as well as the hiring and training of staff.