

**To: AGM on 2024.04.10**

**From: Korey C. Hampton | Board Chair**

### Programs & Committees

Project	Summary	Status / Who is leading
VAP Program roll-out	The Board of Directors (BOD) continues to coordinate review of various program documents and key program components with legal, insurance, accounting, and relevant volunteer groups. We are working on finalizing outstanding details of the program that are within the Board's scope, such as program structure and fees. Additionally, the BOD is working on a guiding policy document to define roles and responsibilities of the staff, BOD, and volunteers in the ongoing administration and maintenance of the Vendor Program moving forward.	Ongoing (Staff and BOD)
Translation of Program Documents	Board member Jason Ong has contributed greatly to the effort to translate ICE documents, and so far, has completed or is in the process of facilitating translations into multiple languages including Spanish, Malay, Korean, Chinese (simplified), Hindi, French, German, Italian, and Portuguese.	Ongoing (Heather and Jason)
Programs Staff Workgroup	As part of the strategic planning effort at governance review, the Program Workgroup (PWG) was created, populated, and has now begun to meet. The plan is underway to transition the ACC (Accreditation and Certification Committee) and its subgroups and panels to this new organizational structure as a staff-led workgroup. Once all the work of our Program Department is being managed by this new work group, under the leadership of the Program Manager, the BOD will sunset the ACC Committee structure.	Ongoing (Melissa, Korey, Heather, Rohan)
ICE Insurance attestation	The BOD approved an updated ICE insurance attestation policy that considers the differences in insurance requirements (or lack thereof) in different jurisdictions throughout the world.	Recently Completed

### Events & Meetings

Project	Summary	Status / Who is leading
Open Office Hours	BOD Chair Korey Hampton is still hosting once-monthly open and informal calls and is often joined by Staff and other Board members. The goal of Open Office hours is to provide access to leadership for all members, and to improve transparency.	Ongoing (Korey)

Accredited Company Forum	BOD Chair Korey Hampton recently hosted an open forum with the PVM's (Professional Vendor Member) companies and AO's (Accredited Operators), for the purpose of feedback and discussion regarding a few key issues that Board is working on, that will directly affect the Accredited Companies. The plan is to continue this forum on a periodic basis.	Ongoing (Korey)
Quarterly Chairs Calls	Executive Director (ED) Melissa Webb and BOD Chair Korey Hampton continue to host quarterly calls with the Chairs of our volunteer groups (committees, panels, task forces, and affinity groups) to foster better collaboration, connection, and communication.	Ongoing (Melissa, Korey and Staff)
ASTM	In an effort to engage in harmonization efforts between ASTM and ACCT, Melissa and Korey attended ASTM meetings and events while in Denver for the PVM Symposium and met with ASTM leadership while there.	Ongoing (Korey and Melissa)
America Outdoors   Camp Washington	Korey recently joined the Government Relations Committee of the America Outdoors (AO) Association in order to foster collaboration and align efforts between AO and ACCT. Korey attended an AO-organized trip to Washington, DC where a large group of stakeholders, association leadership, and their lobbyists met with members of US Congress and key figures within public land agencies to advocate for issues that matter to outdoor recreation outfitters.	Ongoing (Korey)
ISO and "globalized" standards	ACCT, related to their function as an ANSI standards developer, has been accepted as a liaison to the ISO Adventure Tourism Work Group, and Korey and Melissa have begun attending meetings. ISO is in the early stages of developing an international standard for aerial adventures, and ACCT will now be included in that work.	Ongoing (Korey, Melissa, and Leslie)

## General Board Projects

Project	Summary	Status / Who is leading
ACCT Bylaws	The BOD is still moving forward with modest changes to the bylaws to better reflect current practices, necessary changes, and desired updates. Feedback is being sought in multiple spaces, and discussions are ongoing.	Ongoing (BOD)
Association naming (DBA) proposal	The BOD recently approved the intention and empowered the staff to move forward with efforts towards an Association name change. The proposal is for the new name to be registered as a DBA, keeping the legal name of "Association for Challenge Course Technology" but doing business as (DBA) the new name in all public spaces, places, and 'forward-facing' environments. This effort is coinciding with related efforts such as the bylaws revisions and a branding update that are happening now.	Ongoing (Melissa and BOD)

Accredited Procedures Task Force	The Accredited Procedures Task Force (APTF), consisting of members of the BOD, CG, TIRE, and staff, is actively working on updating the procedures we use to develop standards. The APTF has presented their working draft at the conference, and to the Consensus Body, and other updates / feedback opportunities are planned.	Ongoing (APTF, BOD)
Board / Staff collaboration	Korey, Melissa, and the rest of the staff continue to meet multiple times weekly. The BOD meets once monthly, with staff in attendance. It is our belief that clear lines of communication between the BOD and Staff are critical, and that they have contributed to our success this year.	Ongoing (BOD and Staff)
Strategic Plan	The BOD and Staff have been working on components of the Strategic Plan developed in Fall 2022, for FY2023-2025. Areas of progress include with governance review and organizational structure changes, standards development process review and update, human resource capacity growth, branding review and marketing plan development, maximization of existing technology and the addition of new technologies to serve our membership, and the improvement of global reach.	Ongoing (BOD and Staff)
Government Relations	Continuing to monitor regulatory matters in several US states and internationally. Recent news has been posted to the newsletter and website, including from Maine, Florida, Maryland, Tennessee, and Colorado. Comments have recently been submitted on behalf of the ACCT in Maine, and we are actively working with regulators in Florida to support our inspectors there. Exploring options for more proactive monitoring of government relations.	Ongoing (Korey and Staff)
Membership policy	The BOD approved a new membership policy that describes current membership benefits, dues, and renewal terms. The only change to existing practice is that the implementation of this policy means that <i>all members</i> will agree to the recently updated Code of Ethics. Previously, any member that is not a PVM did not explicitly agree to the Code of Ethics.	Currently implementing (Staff)