



ACCT International  
PO Box 19797 Boulder, CO 80308, USA  
Phone: (303) 827-2432  
[www.acctinfo.org](http://www.acctinfo.org)

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**To: ACCT International AGM 2025**  
**From: Korey C. Hampton | Board Chair**  
**Date: 2025.02.17**

### Programs

Project	Summary	Status
Vendor Accreditation Program (VAP) Roll-out	Review and revisions happened from January through March 2024. Changes / updates to various parts of the Vendor Accreditation Program were approved by the Board throughout March and April, and preparation continued through July when the program launched.	Complete
Translation of Program Documents	Board Member and International Committee Liaison Jason Ong worked with Program Manager Heather Brooks to help facilitate the translation of Inspector Certification Exam documents, and so far, they have been or are in the process of being translated into multiple languages including Spanish, Malay, Korean, Chinese (simplified), Hindi, French, German, Italian, and Portuguese.	Ongoing
Program Workgroup	The Board, led by Accreditation and Certification Committee (ACC) Liaison Rohan Shahani, assisted with transitioning the panels and task forces within the ACC (Accreditation and Certification Committee) structure into the Program Work Group (PWG), which began meeting in March. In June, when all the program-related work and the program volunteers had been re-organized into the new governance structure, the ACC was dissolved.	Complete

### Events

Project	Summary	Status
Annual General Meeting (AGM)	After the Annual Conference, on April 10, 2024, the Annual General Meeting (AGM) was held virtually and recorded to improve accessibility for all members regardless of their presence at the conference.	Complete



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	The AGM included reports and updates from the Board Chair, Executive Director, Staff, Treasurer, and ACCT Committees. With bylaws changes implemented, moving forward the AGM will continue to be a separate event, and the 2025 AGM is scheduled for February 20th.	
Open Office Hours	Board Chair Korey Hampton continues to host "mostly monthly" open and informal calls and is often joined by Staff and other Board Members. The goal of Open Office Hours is to provide access to leadership for all ACCT International members, to improve transparency, and to have a little fun. Occasionally, volunteers/volunteer groups will present their knowledge or lead us in an activity. Recent Open Office Hours have included: "Standards Trivia" (with a prize!) hosted by TIRE, a "beer tasting and beer trivia night" hosted by a Board Emeritus and Staff member, and a "meet the Board Candidate" forum.	Ongoing
Accredited Company Forums	Korey and Melissa, along with staff, are hosting quarterly Accredited Company (Accredited Operation and Accredited Vendor) calls, to promote discussion and solicit feedback from our Accredited Members.	Ongoing
Quarterly Chairs Calls	Korey and Melissa, along with staff, are hosting quarterly calls with the Chairs of our volunteer groups (committees, panels, task forces, and affinity groups) to foster better collaboration, connection, and communication throughout the community.	Ongoing

## Projects

Project	Summary	Status
ACCT Bylaws	Some smaller housekeeping" changes were made in the May Board meeting, to align the Bylaws with current Association policies. Following ongoing discussions with the Board over the past three years, more significant changes were made in the October meeting. These changes updated and altered the Board of Directors voting structure, giving voting rights to Accredited Operators as well as to the many individuals that are in "sub-account" seats (those people on an organization's membership roster that are not the principal owner of the company). The voting period that concluded at the 2025 Annual	Complete



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	Conference was the first time ACCT members voted using this new structure, and voting participation was significantly higher than in previous years.	
Association naming	In early 2024, we filed DBA paperwork in the United States. DBA means "doing business as" and is a way to legally register a business entity name that can act as a "forward-facing" name (kind of like a nickname that we want to be known by), while simultaneously keeping the original legal name for official business purposes. Our legal name remains "Association for Challenge Course Technology," but moving forward, the Association will be known as "ACCT International" in all public spaces, places, and 'forward-facing' environments such as logos, websites, and media outlets.	Complete
ISO and "globalized" standards	ACCT International, in its relation as an ANSI Accredited Standards Developer (ASD), has been accepted as a technical liaison to the ISO Adventure Tourism Work Group. We have begun attending ISO meetings with the support of TIRE. ISO is in the early stages of developing an international standard for aerial adventures, and ACCT will participate in that work.	Ongoing
Accredited Procedures Task Force	The Accredited Procedures Task Force (APTF), consisting of members of the Board of Directors, Consensus Group, Technical Information Research and Education Committee (TIRE), and Staff updated the Accredited Procedures, which are the framework for how we develop standards. ANSI approved the revised procedures in August 2024. A new Accredited Procedures Task Force (APTF2) is in the process of populating members for the purposes of creating a more detailed "guiding document" that will help improve the clarity and transparency of our standards development process as we move forward.	Complete / Ongoing
Board / Staff meetings	In addition to other communication avenues, Korey, Melissa, and the rest of the staff continue to meet multiple times weekly, and the full Board meets at least once monthly, with staff in attendance. It is our belief that clear lines of communication between the Board and Staff are critical, and that they have contributed to our success this year. One of the scheduled Board / Staff face-to-face meetings (June) was held virtually due to budget constraints. The September meetings were scheduled to be in Asheville, NC but were moved at the last minute to Raleigh, NC because of a storm impacting the area at the time, and they were still able to be held in person.	Ongoing



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Strategic Plan	The Board and Staff continue to revisit the Strategic Plan developed in Fall 2022, for FY2023-2025. We have completed some initiatives, are monitoring progress in multiple other areas, and are prioritizing goals for the upcoming Board term based on this plan and our ongoing discussions. Our top three Board / Staff priorities for this year are: the Vendor Accreditation Program, the ACCT standards, and the future of ACCT events.	Ongoing
Government Relations	Continuing to monitor regulatory matters in several US states and internationally. In the absence of an active Committee, this has been a largely "reactive" effort lately and the work has fallen to the ED and Board Chair (with the support of the Board). We are exploring options for more proactive monitoring, and we recently approved an update to the Government Relations volunteer group terms of reference, shifting it to a staff-led work group. A call for volunteers should go out in February.	Ongoing
Volunteer Policy	A Volunteer Policy was approved in the May Board meeting, with the intention of clarifying the roles, expectations, and accountability of all ACCT volunteers. All existing and future ACCT volunteers shall sign a form that acknowledges their agreement to follow this policy, in addition to the other volunteer forms that must be signed (and kept current where applicable).	Complete
ACCT Budget	The FY25 budget was approved by the Board in June, and our Executive Director, Board members including our Treasurer, our accountant, and the Finance Committee continue to closely monitor how our projections are lining up with actual numbers as they are realized throughout the fiscal year. Quarterly financial statements are posted on the ACCT website along with (but as separate files from) the Board minutes, for members to review if they choose to.	Ongoing
Consensus Group / Consensus Body	The Board processed multiple appeals regarding standards activity this year. The Consensus Group was dissolved in November and will be re-convened (and henceforth known as the Consensus Body) under the new Accredited Procedures, which include different interest categories for members.	Complete
Membership	Minor updates were approved to member definitions in January 2024, and a member rate increase was rolled out in May.	Complete
Board Emeritus	In February 2024, the Board conferred Emeritus status on Josh Tod when Andrew Hubert rolled off and was thanked for his service. In January 2025 the Board conferred Emeritus status on Bob Ryan when Jim Wall rolled off and was thanked for his service.	Complete



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Code of Ethics Policy / Compliance	Major revisions to the Code of Ethics and Compliance Resolution Procedures were approved in the September Board meeting. Following these revisions, the Compliance Committee was no longer needed as part of that process and was therefore dissolved.	Complete
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