

CalOES FAQs

1. What all do I need to send in for documentation?

You need to submit your [registration form](#), a current headshot, and be sure to register with an email address that you frequently check.

2. Who do we need to submit our registration forms and photos to?

Please submit all required items to Katherine Ort (kort@ncsea.com). She will then submit them on to the CalOES office. All forms are required to be submitted by the first day of the webinar series, **Wednesday, October 14th**.

3. How do I receive my ID card?

After attending both days of the series, NCSEA staff will submit all documentation to the CalOES office. Once CalOES receives the roster, registration forms, and photos, the exams will be sent to the email addresses listed on the roster. A participant must be included on roster to receive an exam. Once participants complete the exam, they should scan and email it back to Cal OES. When returning the exam, participants must put the name of the trainer and the date(s) of the training so that Cal OES can match it up with the appropriate registration form.

4. What if I do not want to take the exam?

If no exam is returned, the participant will receive a certificate, regardless of their license or certification.

5. What happens after I take the exam?

Cal OES will grade each exam (pass/fail) and complete the registration. Only upon receipt of the exam will the participant be processed for an ID Card.

6. How long does it take to receive my certificate or ID Card?

Please allow for 2-4 weeks from when Cal OES receives the exam for participants to receive an ID Card or certificate.

7. It seems that all the criterion is associated with California, and since we are in another state, I wonder if the program is right for us. Is my initial assumption correct: Once we take the webinars and become certified, do we then become part of a national database that can be accessed by the local jurisdictions?

The program is indeed a California program, but we encourage those living in other states to learn from it and use what is suitable for them. The "all-hazards" approach also sets up persons to be used on an interstate basis. Some states also have created their own parallel programs but use an adapted version of ours to train with.

8. Do we need to obtain the ATC handbooks prior to the webinars (in-order to participate)?

It is not vital to have an ATC-20-1 for the class, but course attendees should obtain it or have one available in the office and become familiar with it. The manual does draw from it.

- 9. For our EIT staff who are not yet licensed: Are they still eligible to receive the certification, or does one need to possess a current PE or RA license? If a non-licensed EIT participates in the training, and becomes licensed in the coming year, is he/she still eligible for the CalOES certification?**

Non-licensed persons can take the class, and they will receive a paper certificate. Once they receive their architect or civil engineer's license, they will be issued an ID card. Many states only use persons who have a credential such as those professional licenses, or one of numerous building inspection certificates that all require an understanding of building load path. Building officials want to make sure that the persons coming in to help them would be able to act with competence.

- 10. What information is on the Certification Card?**

The card will contain the participant's photo and ID number. It will expire in 5 years.

Registration Form Questions:

- 11. In the DSW-Volunteer section, are they supposed to choose SEAOC or other?**

SEAOC is fine -- the ID card will say "SEA."

- 12. Who should sign the bottom of the registration form?**

The CalOES Instructors will digitally sign this. Please keep this blank when you submit your form to NCSEA staff.

- 13. How should attendees complete the top of the registration form? The DSW check-off boxes....**

The students won't need to fill out the DSW part of the form at the top, but must check if they are engineers, architects, or building inspectors.

DSW = Disaster Service Worker