

# Occupational Licensing Requirements

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# Obtaining or Renewing a License

## Applicants must:

Meet requirements listed in TAC Title 30, Chapter 30; Subchapter A.

- ▶ Submit and pass Criminal History Review
  - ▶ Renewal and Initial Licenses
- ▶ Meet educational training and experience requirements and pass the appropriate licensing exam, or obtain appropriate CE hours before license expiration.
- ▶ Pay the required fee for all licenses (initial or renewal) and registrations.

# Leaking Petroleum Storage Tank (LPST) Corrective Action Specialist and Project Manager and Underground Storage Tank (UST) Contractors and On-Site Supervisors

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# Leaking Petroleum Storage Tank (LPST) Corrective Action Specialist Registration

Any entity who performs or coordinates regulated LPST corrective action services in the State of Texas must be registered with the TCEQ as an LPST Corrective Action Specialist.

## ► Requirements

- two years of experience in corrective action services

# LPST Corrective Action Specialist Application

## Requirements:

- ▶ 3 completed sworn statements from at least 3 persons for whom applicant performed corrective action services within the past 24 months or, written explanation of why sworn statements cannot be provided.
- ▶ Financial statement indicating a minimum net worth of \$25,000 and
- ▶ Certificate of insurance of \$1,000,000 minimum general liability coverage.
- ▶ Payment of \$232 application fee

# LPST Corrective Action Project Manager (CAPM) License Requirements

## Option 1 - Bachelors Degree

- ▶ Degree in the physical, natural, biological, or environmental sciences, engineering, applied geography, directly relevant to the environmental field.

### Experience:

- ▶ 2 years in Corrective Action services

## Option 2 - High School diploma or GED

### Experience:

- ▶ 4 years in Corrective Action services



# LPST CAPM Required Documents

- ▶ Submit an electronic application and \$111.00 fee with the following:
  - ▶ 3 completed sworn statements from at least 3 persons for whom applicant performed corrective action services within the past 24 months or, written explanation of why sworn statements cannot be provided.
  - ▶ Criminal History Notification (CHN) Form

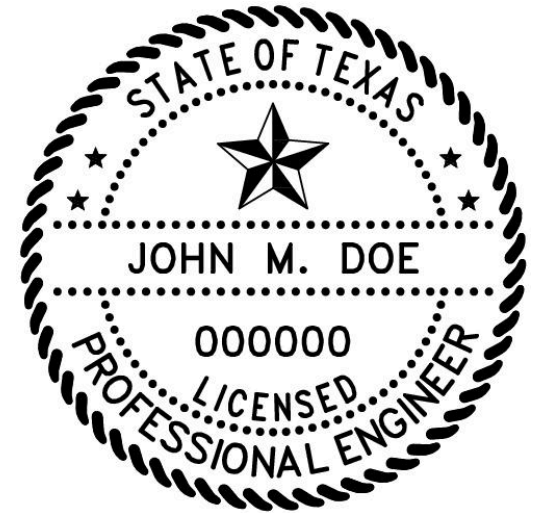


# Exemptions for LPST CAPM (PE)

**Professional Engineer:** An individual licensed to practice engineering by the Texas Board of Professional Engineers (TBPE), may become licensed as a corrective action project manager and is exempt from the requirements by submitting:

- ▶ an application form and a Criminal History form;
- ▶ a signed written request;
- ▶ a copy of the professional engineer license; and
- ▶ a written statement from the TBPE that the applicant is currently licensed to practice engineering in the State of Texas and is not aware of any reason that the applicant is not qualified to perform corrective action.

**\*Fee is not required**

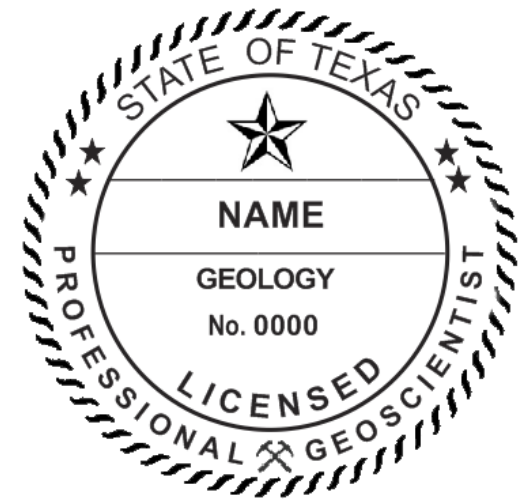


# Exemptions for LPST CAPM (PG)

**Professional Geoscientist**: An individual licensed in the public practice of geoscience in the State of Texas may become licensed as a corrective action project manager and is exempt from the requirements by submitting:

- ▶ an application form and a Criminal History form;
- ▶ a signed written request;
- ▶ a copy of the professional geoscientist license; and
- ▶ a written statement from the TBPG that the applicant is currently licensed and is not aware of any reason that the applicant is not qualified to perform corrective action.

**\*Fee is not required**



# Renewal Requirements

## Correction Action Project Manager (CAPM) License

- ▶ 32 hours of Continuing Education (CE) within the 3-year license term and prior to your expiration date.

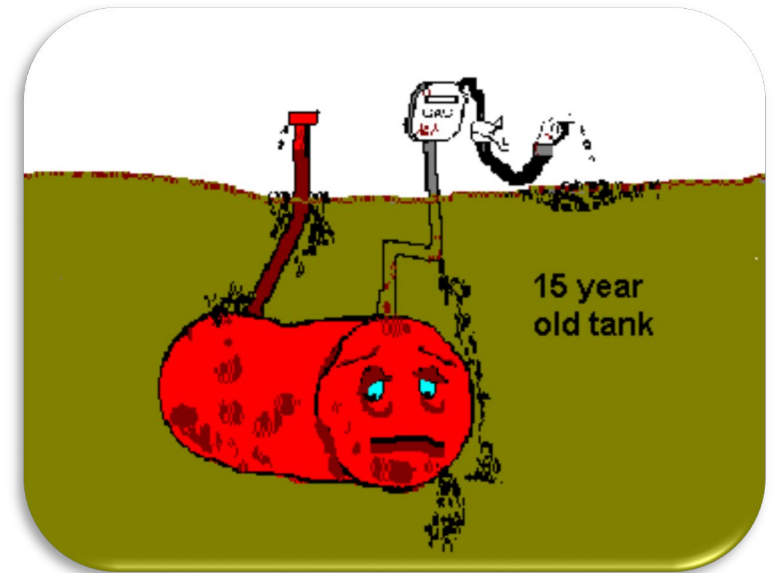
## Correction Action Specialist *Registration*

- ▶ No CEs required to renew

\*LPST CAPM License holders do not need to renew their license if the license was obtained through P.E. or P.G. license exemptions. These TCEQ licenses remain valid as long as the P.E. or P.G. license is valid.

# Underground Storage Tank (UST) Contractors and On-Site Supervisors

- ▶ **UST Contractors** are authorized to install, repair, or remove underground storage tank systems and must meet registration requirements.
- ▶ **On-site Supervisor -- License A** is authorized to install and repair underground storage tank systems.
- ▶ **On-site Supervisor -- License B** is authorized to remove underground storage tank systems.
- ▶ **On-site Supervisor -- License A+B** is authorized to install, repair, and remove underground storage tank systems.



# UST Contractor Registration

**Underground Storage Tank Contractor:** Any entity who engages in the business of underground storage tank installation, repair, or removal in Texas must be registered with the TCEQ.

**One year experience in:**

- ▶ quality underground storage tank construction
- ▶ public underground utility work, or
- ▶ engineered construction from at least 3 clients.

**Training:**

No required training

# Requirements for a UST Contractor

## Must submit a paper application and fee (\$232)

- ▶ 3 completed sworn statements from at least 3 persons for whom applicant performed underground construction within the past 12 months or, written explanation of why sworn statements cannot be provided. Sworn statements may consist of the following:
  - ▶ UST installations,
  - ▶ UST repairs or removals,
  - ▶ underground utility construction, or
  - ▶ engineering construction.
- ▶ Financial statement indicating a minimum net worth of \$25,000 and
- ▶ Certificate of insurance of \$1,000,000 minimum general liability coverage.

# UST On-Site Supervisor A, B, and A/B Licenses

**On-Site Supervisors:** Individuals who supervise the installation, repair, or removal of USTs must be licensed by the TCEQ.

## Education

- ▶ No minimum educational requirements but applicant must be 18 years old.

## Experience

- ▶ 2 years of active experience in installation, repair, or removal of USTs, underground utilities, or other engineering construction.

# UST Training Requirements

## UST On-Site A

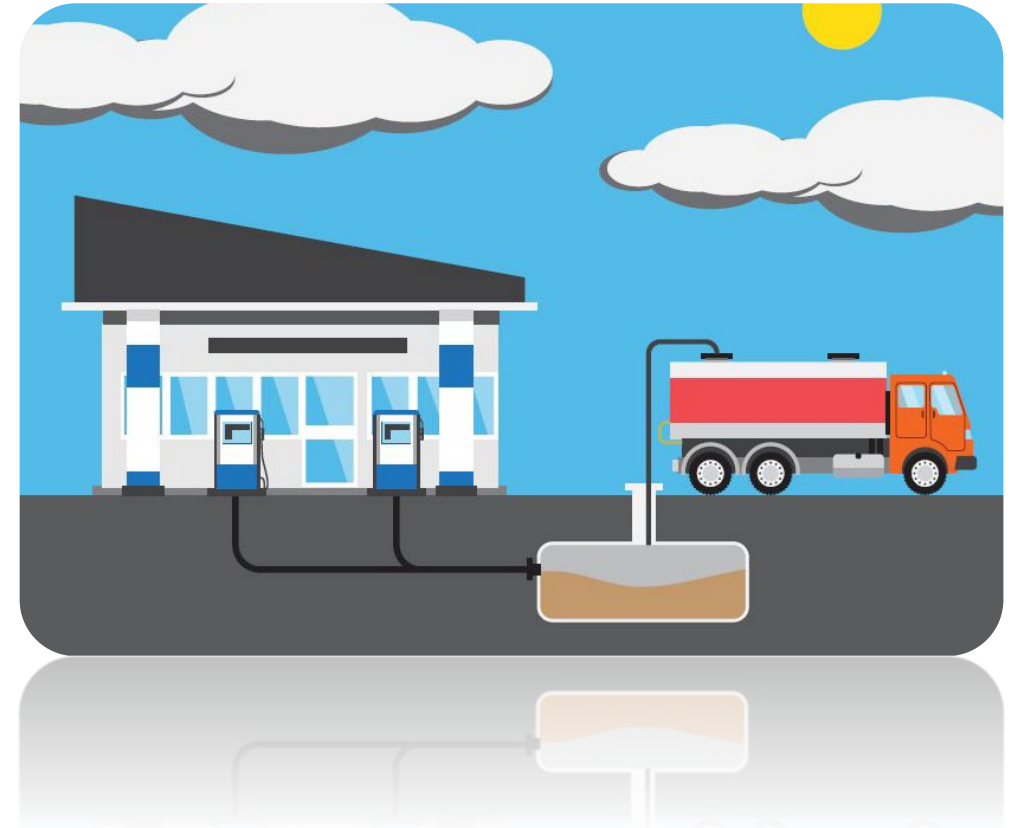
- ▶ 28 hours of training in the installation and repair of USTs

## UST On-Site B

- ▶ 12 hours of training in the removal of USTs

## UST On-Site A & B

- ▶ 40 hours of training in the installation, repair and removal of USTs





# UST On-Site Supervisor Application Requirements

Must submit an online application and fee (\$111) with required documents.

- ▶ Criminal History form
- ▶ 4 sworn statements (3 clients and 1 employer) on UST activities within the previous 24 months.

Individuals must pass the appropriate licensing exam.

# UST Renewal Requirements

## UST On-Site Licenses

- ▶ 8 hours of TCEQ approved Continuing Education (CE) within 3 years of the license term and prior to the expiration date.

## UST Contractor Registrations

- ▶ No CE Required

# Municipal Solid Waste (MSW) Licensing

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# MSW Supervisor Licensing Overview

The licensing of a Municipal Solid Waste (MSW) Facility Supervisor may be mandatory for the operation of a MSW facility in the State of Texas, including:

- ▶ Landfills
- ▶ Transfer Stations
- ▶ Processing Facilities
- ▶ Recycling and Resource Recovery

# MSW Facilities

Type of MSW Facility	Level of License Required
*Landfill facilities	Class A
Type IX landfill mining facilities	Class A
Type V storage and processing facilities not otherwise specified	Class A or Class B
Type IX energy or material recovery facilities (other)	Class A or Class B
Permitted compost facilities	Class A or Class B
Type VI demonstration facilities	Class A or Class B
Registered compost facilities	Class A or Class B
*Landfill facilities include: <ul style="list-style-type: none"><li>• Type I landfills;</li><li>• Type IAE landfills;</li><li>• Type IV landfills; and</li><li>• Type IVAE landfills</li></ul>	

# MSW Requirements

Must submit an online application including Criminal History and fee (\$111).

	Education	Experience
MSW Class B	High School/GED	2 Years
	N/A	4 Years
MSW Class A	High School/GED	4 Years
	N/A	6 Years

# MSW Supervisor Training Requirements

## MSW Class B

- ▶ Class “B” MSW Facility Supervisor Course

## MSW Class A

- ▶ Class “A” MSW Facility Supervisor Course, and
- ▶ Class “B” MSW Facility Supervisor Course

# MSW Specialized Training

Individuals managing or supervising medical waste or compost facilities requiring an MSW registration or permit shall complete:

- ▶ TCEQ recognized or approved specialized training course applicable to that facility





# MSW Provisional Licenses

A provisional license may be issued to an individual applying for a Class "A" or "B" license who:

- ▶ has completed the required training, met the minimum education requirements, but lacks the required experience; **or**
- ▶ has met the education and experience requirements, but lacks the required training.

**\* Provisional licenses have a validity period of two years and are not renewable.**

# MSW Experience

- ▶ Actual experience is gained from participating as a principal operator, foreman, supervisor, or manager of a solid waste facility.



# Municipal Solid Waste (MSW) Facility Supervisor

- ▶ An individual who is trained in the practical aspects of the design, operation, maintenance, or supervision of a MSW facility according to standards, rules, or orders established by the commission.



# MSW Renewal Requirements

- ▶ Submit online Renewal Application & fee (\$111)
- ▶ Criminal History must be submitted with application
  - ▶ Online link in Texas Online application
- ▶ Continuing Education (CE)
  - ▶ 16 hours of TCEQ approved Continuing Education (CE) within the 3-year license term and prior to the expiration date.
  - ▶ CE hours must be obtained prior to the expiration date of the license.

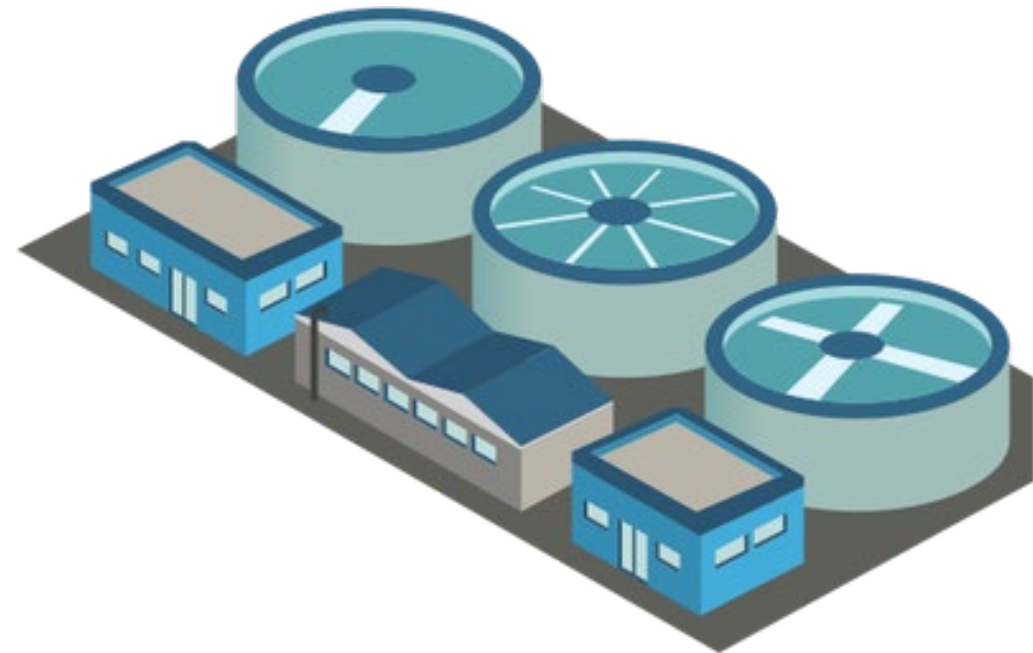
# Public Water System Operators

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# Drinking Water System Operators

## Who is required to be licensed or registered in Water?

- ▶ Public water system operators who perform process control duties in the production or distribution of drinking water.
- ▶ Examples include:
  - ▶ Disinfecting mains, pipes, lines, meters, etc.
  - ▶ Take samples, well-site readings
  - ▶ Operating/monitoring plants
  - ▶ Treating raw surface water
  - ▶ Operating/calibrating distribution & plant equipment
- ▶ Water operations companies.



# Water Operator Licensing

**Submit an Online Application and Fee (\$111)**

- ▶ **Class D**
  - ▶ High School/GED
  - ▶ No experience required
  - ▶ Completion of required 20 hour Basic Waterworks Operations (Basic Water) course

**Note: Online application includes criminal history.**

# Water Operator Licensing

## Submit an Online Application and Fee (\$111)

- ▶ **Class C** (Groundwater, Surface, and Distribution)
  - ▶ High School/GED
  - ▶ 2 years of operating experience
  - ▶ 60 hours of required TCEQ approved training (64 hours for surface water)



# Water Operator Licensing Cont'd

- ▶ **Class B (Groundwater, Surface, and Distribution)**
  - ▶ 5 years of operating experience
  - ▶ 120 hours of required TCEQ approved training (144 hours for Surface)
- ▶ **Class A**
  - ▶ 8 years of operating experience
  - ▶ 184 hours of required TCEQ approved training courses



\*As of September 29, 2016, all Class A and Class B applicants are required to have the 20 hour Basic Waterworks course completed as part of the training requirements for obtaining the license.

# Renewal Requirements

- ▶ Submit an online Renewal Application & fee (\$111)
  - ▶ Earliest is 90 days prior to expiration date
- ▶ Submit online Criminal History form with application
- ▶ Continuing Education
  - ▶ 30 CE's for all Water Operator Licenses; which must be obtained within the 3-year license term
  - ▶ Class A and B operators:
    - ▶ May not apply the "Basic Water" course, or any course that is equivalent to Basic Water, for renewal CE credit hours.
- ▶ Not all Class D licenses are renewable, visit the TCEQ website for details.

# Wastewater Treatment Plant and Collection System Operators

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# Wastewater Operator Requirements

- ▶ **Who is required to be licensed or registered in Wastewater?**
  - ▶ Any individual performing process control tasks at a permitted domestic wastewater treatment plant (WWTP).
  - ▶ The chief operator at the WWTP must hold a specific level of license and be present 5 days per week and available by phone or pager 7 days per week.
  - ▶ On-site supervisors of collection systems must be licensed and at least one supervisor holding the same level of license as the classification of system.
  - ▶ Wastewater Operations Company Registration.
  - ▶ Industrial operators exist at their facility if separate outfall for domestic wastewater.

# Wastewater Treatment Operator Licenses

Submit an online application including Criminal History and fee (\$111).

- ▶ **Class D**

- ▶ High School/GED
- ▶ No experience required
- ▶ 20 hour Basic Wastewater Operations (Basic WW) course

- ▶ **Class C**

- ▶ High School/GED
- ▶ 2 years of wastewater treatment plant operating experience
- ▶ 60 hours of required TCEQ approved training courses

# Wastewater Treatment Cont'd

## ▶ Class B

- ▶ High School/GED
- ▶ 5 years of wastewater treatment plant operating experience
- ▶ 100 hours of required TCEQ approved training courses

## ▶ Class A

- ▶ High School/GED
- ▶ 8 years of wastewater treatment plant operating experience
- ▶ 160 hours of required TCEQ approved training courses

# Wastewater Collection Operator Licenses

Submit an online application including Criminal History and fee (\$111).

- ▶ **Class I Collections**

- ▶ High School/GED
- ▶ No experience required
- ▶ 20 hour Wastewater Collections course

- ▶ **Class II Collections**

- ▶ High School/GED
- ▶ 2 years of collections system operating experience
- ▶ 60 hours of required TCEQ approved courses

- ▶ **Class III Collections**

- ▶ High School/GED
- ▶ 5 years of collections system operating experience
- ▶ 100 hours of required TCEQ approved courses



# Renewal Requirements

- ▶ Submit online Renewal Application & fee (\$111)
- ▶ Submit Criminal History form with application
- ▶ Continuing Education
  - ▶ 30 CE's for all Wastewater Licenses completed within the 3-year license term and prior to expiration date.
- ▶ Class A and B operators may not apply the "Basic Wastewater" course, or any course that is equivalent to Basic Wastewater, for renewal credit hours.
- ▶ Not all Class D licenses are renewable, visit the TCEQ website for details.





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