

Board Report - AIC

Submitted: January 12th, 2025

Committee Members	Email Address
Chair -	Colin Caines
Vice Chair -	None

Board Liaison – Jason Ong

Purpose

The purpose of the ACCT International Committee (AIC) is to advise the Board of Directors (BOD), support the ACCT Staff, and serve as a resource in matters regarding industry related governmental and regulatory issues, events, safety, and education that occur outside of the United States.

Terms of Reference

1) POLICY -

Support the ACCT Staff in:

- * Identifying and establishing communication and relationships with international stakeholders, both in public and private sectors
- * Understanding the current climate and needs of international governmental and regulatory agencies
- * Advocating for international adoption of the ACCT standards

2) EDUCATION

- * Work with the ACCT Staff to provide consistent delivery of ACCT approved messaging and materials,
- * Work with the ACCT Staff to deliver materials to stakeholders in the primary language of their jurisdiction
- * Assess the need for and propose international educational opportunities and events

3) ACCREDITATION & CREDENTIALING

Support the ACCT Staff in

- * Creating awareness of accreditation and credentialing programs
- * Providing organizations with opportunities to participate in ACCT accreditation programs outside of the United States
- * Providing individuals with opportunities to participate in ACCT professional credentialing programs outside of the United States

4) MEMBERSHIP

Work with the ACCT staff to:

- * Survey current international members on an as needed basis, identifying current and emerging needs and issues
- * Identify and promote the benefits of ACCT membership for stakeholders outside of the United States to increase membership and engagement

5) EVENTS

Support the ACCT Staff in:

- * Organizing professional networking events.
- * Fostering collaboration with other international organizations for conferences, meetings, and other events.

Leadership

- * Chair to be appointed by the BOD.

* Vice Chair and Secretary to be elected by members of the AIC.

Membership

* 6-9 members. Must be members of ACCT.

* Membership shall consist of individuals with experience relative to the international community.

* An ACCT staff member appointed by the Executive Director will serve as a non- voting member of the AIC along with a BOD liaison appointed by the BOD.

Term Limit

* AIC members serve at the pleasure of the BOD for a term not to exceed 5 consecutive years. Prior to serving a second term committee members must vacate their seat for a period of no less than one calendar year. Term limit requirement may be waived when there is a majority vote by members of the committee and approval of the BOD.

Accountability

* The AIC is accountable to the BOD.

* All work with ACCT Staff members shall be coordinated and approved by the Executive Director.

* The Chair is to submit a written report to the BOD quarterly.

* The committee shall submit their meeting schedule to the BOD on an annual ¹_{SEP} basis, meeting at minimum on a quarterly basis.

* An annual roster of membership and leadership is to be submitted to the BOD annually, before the Annual General Meeting.

Committee Projects: Identify projects or initiatives that are currently being pursued within the committee and write a brief description of the status of each project identified.

Project Name	Task Description	Description of Status
1.International Dialogue sessions	International dialogue by way of zoom with speakers updating international members of the latest updates	1 st dialogue session for 2024 in end August 2024 – Topic Accredited Operations – attendance around 25 members We did not manage to conduct another dialogue session in 2024.
2.International presence of ACCT	To give ACCT a presence in the Global region	Still considering the possibility of presence in IAAPA Asia/South America. Looking at the possibility for ACCT to host a tea

Project Name	Task Description	Description of Status
		session at the show to talk on the benefits of joining ACCT.
3.Succession planning for the Chair	Finding a replacement for the Chair as current Chair will be in his 5 th year as chair in 2025.	The vice chair decided to resign his position for personal reasons. Looking for a replacement in 2025.
4.Request for assistance from the Ministry of Tourism, Belize for their standards	Putting together a team which includes the ED for a conversation with the Technical Officer of the Ministry of Tourism, Belize for assistance in their drafting of a set of standards for the industry	Conversation with the Ministry of Tourism, Belize was held with the ED and the Chair BOD attending. Communication has been passed to the ED.

Upcoming Meeting Schedule:

Due to the difficulty in finding a time when everyone can meet as November and December are very busy times for Asians, the next meeting will be a face to face during the conference.

Requests for Support – Identify types of support, approvals or direction requested from the ACCT Board of Directors or the ACCT Staff. Please include timelines and financial impacts that these requests may include.

Promotional materials to be used in any international events – Chair to connect up with Brittany on this.



Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 800-991-0286
www.acctinfo.org

Volunteer Groups(s) managed by (insert Committee Name):

1. (Insert Subgroup Names if applicable)

Liaison – (Insert Liaison Name if applicable)

Subgroup Members	Email Address
Chair -	
Vice Chair -	
Secretary -	

Identify projects or initiatives that are currently being pursued within the work group, panel or task force.
Identify and write a brief description of the status of each project identified.

Project Name	Task Description	Description of Status
1.		



Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 800-991-0286
www.acctinfo.org

2.		
3.		

Upcoming Meeting Schedule:

-
-
-

Requests for Support – Identify types of support, approvals or direction requested from the ACCT Board of Directors or the ACCT Staff. Please include timelines and financial impacts that these requests may include.

- A.
- B.



Association for Challenge Course Technology
 PO Box 19797 Boulder, CO 80308, USA
 Phone: 800-991-0286
www.acctinfo.org

Volunteer Groups(s) managed by (insert Committee Name):

2. (Insert Subgroup Names if applicable):

Liaison – (Insert Liaison Name if applicable)

Subgroup Members	Email Address
Chair -	
Vice Chair -	
Secretary -	

Identify projects or initiatives that are currently being pursued within the work group, panel or task force.
 Identify and write a brief description of the status of each project identified.

Project Name	Task Description	Description of Status
--------------	------------------	-----------------------



Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 800-991-0286
www.acctinfo.org

1.		
2.		
3.		

Upcoming Meeting Schedule:

- 1.
- 2.
- 3.

Requests for Support– Identify types of support, approvals or direction requested from the ACCT Board of Directors or the ACCT Staff. Please include timelines and financial impacts that these requests may include.

- 1.
- 2.
- 3.