



## **Crossroads Institute's Policies and Procedures Concerning Potential Conflicts of Interest in Continuing Education Programming**

As an APA-approved sponsor of continuing education, Crossroads Institute is committed to the identification and resolution of potential conflicts of interest in the planning, promotion, delivery, and evaluation of continuing education. Consistent with concepts outlined in the APA Ethical Principles of Psychologists and Code of Conduct, potential conflicts of interest occur when an individual assumes a professional role in the planning, promotion, delivery, or evaluation of continuing education where personal, professional, legal, financial, or other interests could reasonably be expected to impair his or her objectivity, competence, or effectiveness.

### **Potential Conflicts of Interest in the Planning of Continuing Education**

Jillian Pexa, Psy.D., is responsible to identify, declare, and resolve any potential conflict of interest Crossroads Institute may have in offering any specific program of continuing education. In the event of a potential conflict of interest, Jillian Pexa, Psy.D. will assume responsibility to resolve the potential conflict by doing the following:

*Conflict by an Education and Training Committee Member:* Crossroads Institute requires that professionals participating in the planning of a continuing education program identify any potential conflict of interest they may have in the review, selection, development, delivery, or evaluation of that program and disclose the conflict or recuse themselves from any decision-making concerning that program. In the event of a potential conflict of interest, Jillian Pexa, Psy.D., will ensure that the individual recuses him or herself from the planning process.

*Conflict by an Instructor:* Crossroads Institute requires that professionals providing instruction identify any potential conflicts of interest they may have in the development and delivery of a continuing education program, and disclose the conflict during the planning process. If a conflict arises, the Education and Training Committee and the instructor will work together to see if the program content can be modified to address the conflict of interest. If the conflict cannot be resolved, the instructor may be invited to present the information in a different format (e.g. professional consultation meeting, professional presentation).

Jillian Pexa, Psy.D. will consult with Soni Kim Monroe, Psy.D. (Founder and Director), as well as the Education and Training Committee during the aforementioned process, excluding any individuals who may potentially have a conflict of interest.

### **Potential Conflicts of Interest in the Promotion of Continuing Education**

When preparing promotional materials for continuing education programs, Crossroads Institute includes information concerning any financial support, including in-kind support provided by another party. Crossroads Institute also informs potential participants of any potential conflicts of interest on behalf of an instructor. If there is no financial/commercial support or any potential conflict of interest, Crossroads Institute will ensure that is clearly stated in the promotional materials. If the aforementioned information is not included in the promotional materials, Crossroads Institute will clearly indicate how a potential participant can secure that information.

### **Potential Conflicts of Interest in the Delivery of Continuing Education**

Crossroads Institute requires that there is a process to clearly describe any financial support for a continuing education program at the time the continuing education program begins. Any other relationship that could be reasonably construed as a conflict of interest will also be disclosed. This information will be disclosed either verbally by the presenter or another designated individual at the start of the presentation, and/or it will be included in the program materials (PowerPoint slide, handout). If there is no financial support or potential conflict of interest, this will be disclosed as well.

*You may contact the following psychologists if you have any questions about the aforementioned policies and procedures:*

Jillian Pexa, Psy.D., Program Administrator

Email(s): j.pexa@crossroads-psych.com

Telephone number(s): 424-201-1600 x2

Address: Crossroads Institute for Psychotherapy and Assessment, 2601 Airport Drive, #135, Torrance, CA 90505.

Alternative Name: Soni Kim Monroe, Psy.D., Founder and Director

Email(s): s.kim@crossroads-psych.com

Telephone number(s): 424-201-1600 x2

Address: Crossroads Institute for Psychotherapy and Assessment, 2601 Airport Drive, #135, Torrance, CA 90505.